



**FMP Group (Australia) Pty Ltd
Finished Goods Packaging
Standard
(Bendix Brands)**

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INTRODUCTION

The details in this document are intended to outline a minimum standard for Finished Goods prepacked and supplied to FMP Group, relating to our Bendix own brands – namely GCT, 4WD, Heavy Duty and Ultimate.

PURPOSE

This document outlines the minimum expected packaging and shipping specifications, including but not limited to, the following elements:

- Pallets
- Packaging and wrapping
- Case labelling

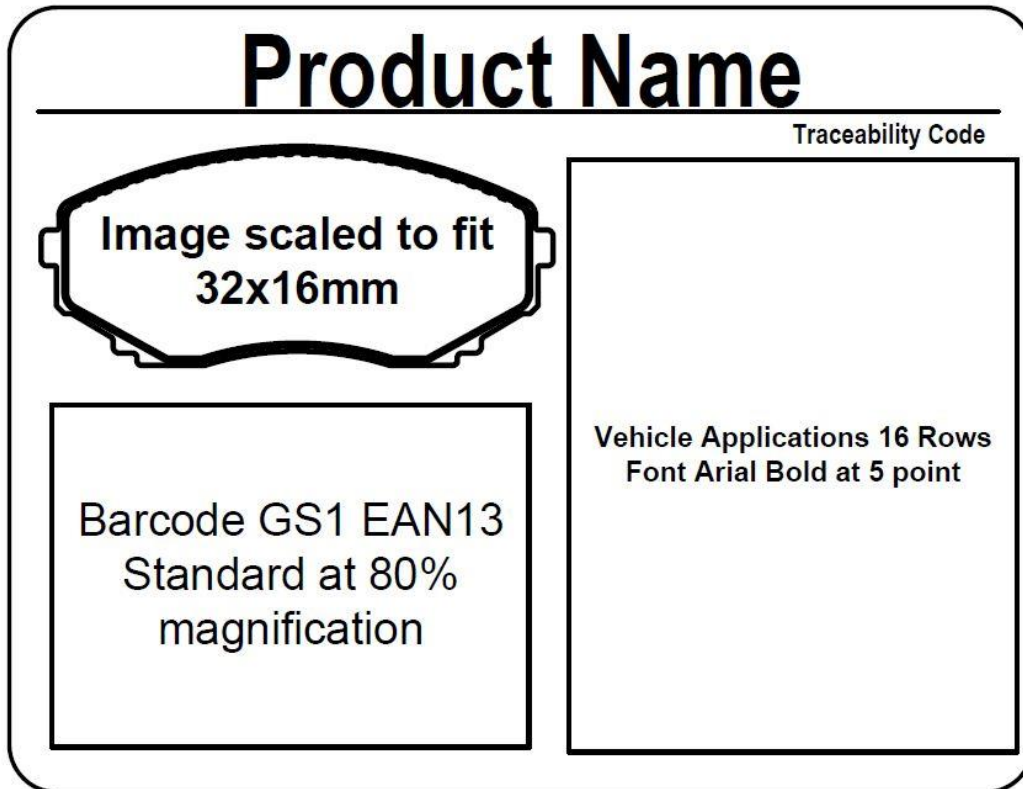
The supplier must agree with the standards outlined in this document, and meet the minimum required expectations without variance.

Failure to meet these standards will result in non-acceptance of goods by FMP Group.

1. Label size and format

FMP utilises the standard square Avery label size of 64mm x 49mm.

The FMP label format is available from FMPA sales and marketing department (Russell Lees or Ian Bott).



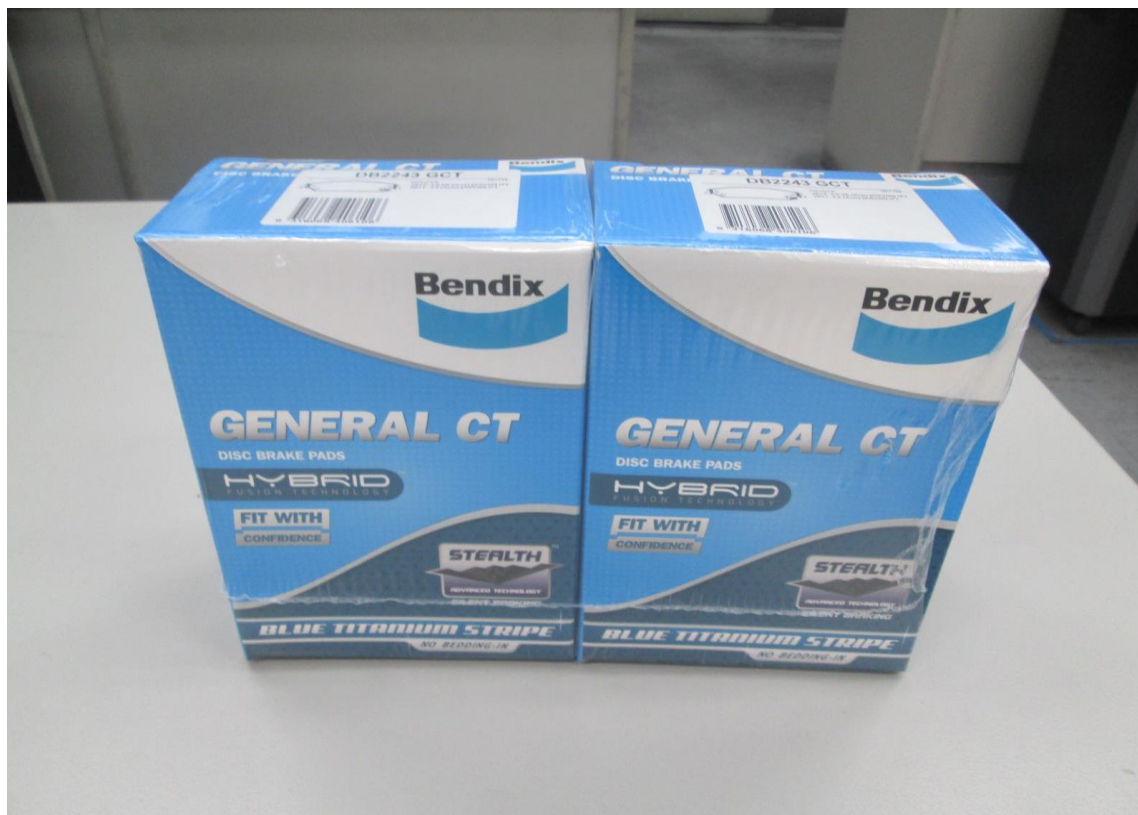
2. Outer Carton Shrink wrapping

Parts will be wrapped in the following part counts:

- Medium Cartons: 3 x cartons per shrink wrapped bundle
 - Special Cartons: 2 x cartons per shrink wrapped bundle
 - XL cartons : 2x cartons per shrink wrapped bundle
- Please refer to the following pictures for placement of parts. Parts must be placed in the manner and orientation shown below:
- Barcodes must be kept clean, no seam joins etc so that there will be no scanning issues.



“Medium box” bundle: packed three sets side-by-side



“Special box” bundle: packed two sets side-by-side



“XL box” bundle: packed two sets side-by-side



3. Labelling of Packaging

It is expected that all boxes and other packaging received by FMP are clearly labelled with unit quantities of the expected total delivery. e.g. box 2/20. If any part of the sequence is missing, FMP reserves the right to refuse the goods and return to the supplier.

It is a requirement that suppliers put some form of identification of the product on each case.

Below are examples of acceptable labelling:

PO numbers and products listed with count

QRCode	Plt	Invoice	PO	Material	Description	Qty
	1	HOMFMP160729	4500268666	240007668	YKB 1/2/2 SET Protrans d/w RIVETS	100
	2	HOMFMP160729	4500268666	240007668	YKB 1/2/2 SET Protrans d/w RIVETS	20

4. Delivery Paperwork

A delivery docket from the supplier must accompany any material, product or part delivered to FMP Group. For each delivery one copy of the master packing list must be attached securely to the goods.

- Each packing slip or delivery docket from the supplier must have the correct quantities of goods being delivered clearly stated on the paperwork.
- All paperwork must be attached to the outside of the packaging and clearly visible. Any goods received with paperwork inside the packaging will not be accepted. If paperwork is not able to be attached to the outside of packaging, it must be handed to the appropriate FMP Group employee on delivery of goods.

If delivery paperwork does not meet the above criteria, FMP Group reserves the right to refuse any goods until the correct paperwork is supplied.

5. Shipping Case Materials

Goods are to be supplied in a large cardboard bin with full base and cap. Footprint must be no bigger than 1050mm by 1050mm

6. Container loading

Shipping containers must have at least 150mm of unused/free floor space immediately inside the container doors. This is to enable the overlap of FMP's container unloading ramp. Any non-complying containers will be sent offsite and unpacked at the supplier's cost.

7. Problem Resolution

If there is a dispute between FMP Group, the supplier and/or a carrier regarding goods to be delivered to FMP Group, the first point of contact for resolution should be the supplier.

FMP Group will uphold the standards outlined in this document and reserve the right to refuse any goods or materials that do not conform to the guidelines mentioned herein.

FMP Group Buyer/Planner contact details:

John Niziorski Traded Goods Buyer (03) 5327 0289

Grant Pinkus Supply Chain Manager (03) 5327 0230

Any future updates to this standard will be posted on our website at www.bendix.com.au.